



PRESTFELDE

SCHOOL MATRON

We are a thriving Co-educational Preparatory School in Shrewsbury, Shropshire with over 360 Pupils, aged 3-13 years. The School is situated on a beautiful 30-acre estate and offers flexi boarding supporting our independence and enrichment programs.

An opportunity has arisen for A School Matron to run our Healthcare Centre for our staff and pupils. This is an all-encompassing health administrator role and the successful candidate will be the primary first aid carer for the whole School. The main purpose of this role is to ensure that there is pastoral support for the pupils in relation to their educational, social, emotional and physical needs. The post holder will also work with parents and teachers to ensure that the School provides the right structure and environment for all its pupils.

The successful candidate must be trained in paediatric first aid and possess a good understanding of medical and general healthcare issues.

This is full-time position (although a job share would be considered) working Monday to Friday from 08:00 to 17:00 during term-time only for 35 weeks of the year. The salary is between £22,000 and £24,000 dependant on experience. The start date will be the 25 April 2022.

This is an exciting opportunity to be part of a friendly and successful independent school with the role being an integral part of Prestfelde's daily operation.

Closing date: Thursday, 20 January 2022

Interviews: Thursday, 27 January 2022

Full details and an application pack are available on our website:

<https://www.prestfelde.co.uk/about-us/staff-vacancies/>

Please send your completed application form to Ms Claire Balmond, HR Assistant at cbalmond@prestfelde.co.uk

Early applications are strongly encouraged. The School reserves the right to conclude the recruitment process before the closing date should the ideal candidate be identified.

Prestfelde School is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced DBS check.